

Transition Plans for Southlands for Students starting in September 2024.

We are currently creating plans to support our new students to move from primary to secondary school and would like to share them with you.

1 – We will continue to offer parents and carers, and new students the chance to come and have a look around Southlands. We advertise our open evenings on our website – they are generally monthly. New students can come and have another look even if they have been before.

2 – We will be organising a special open evening on the 18<sup>th</sup> of June from 4-5, where our new students and their parents and carers can meet their new tutor. We will have uniform available for our students to try on. Staff will be available to answer any questions students, parents or carers have about Southlands.

3 – We will be inviting our new students into Southlands for a day in July. We have three classes so there will be three different dates (2<sup>nd</sup>, 3<sup>rd</sup> or the 9<sup>th</sup> of July). We will contact each student's school to advise which date they will be invited for their transition day closer to the time. They can again meet their tutor and spend some time in our school trying out some lessons and having lunch with us. We will also be inviting parents and carers to come into Southlands in the afternoon to meet staff and have a short meeting with us. You might be wondering why we have to wait until the end of term for a transition day – we have to wait until our year 11 students have finished their exams and have left before we have the space in our school to invite our new students it.

4 – If you would like a social story for your young person to explain what they can expect during the transition day, we would be happy to write one to support our new students. Please let our office staff know in good time (at least 1 week) before your child/students transition day.

5 – Staff from Southlands will be making contact with each student's primary school. We will visit each student in their current school; have a chat with staff and our new students. We will be asking staff and parents to support us by completing a student passport so that we can begin to get to know our new students and make plans to get ready for them on their transition day and in September.

6 – Some of our older students are going to work on a project later in the summer term to create a video walk-through of our school. We will put this on our school website, new students can then look at their new school as often as they want to.

7 – If any students, parents or carers have any questions about Southlands, then they are very welcome to take a look at our website or contact our school on 0191 300 0505. Our office staff will be happy to help them

Please feel free to share this letter with the parents or carers of the student at your school who is due to start at Southlands in September.

Thank you for your support

Stella Ellis

SENCO, Southlands School.